

Meeting Minutes
TIMBERLINE P.A.C. MEETING
Tuesday, Sept. 17, 2019 – 7pm

Present: Stephanie Smith, John Macarenko, Kari Moon, Tess Zumkeller, Heather Gordon, Joanna Broadbent, Laird Ruehlen

Call to Order

Review and approve Minutes from June, 2019 – No minutes taken

Agenda Approved

Reports:

1. President's Report – NA
2. Principal's Report (Laird Ruehlen)– Attached
3. Treasurer's Report (Tess Zumkeller)
 - a. Gaming Grant Funding requirements: 3 people present at each P.A.C.; must have a President, Treasurer, and Secretary
 - b. Account Balances:
 - i. Gaming Account Balance: \$7324.69
 - ii. General Account: \$693.47
 - c. Presented the Secretary Treasurer Letter for General Accounts
 - d. Some general information regarding general breakdown of funds:
*See budget for actual
 - i. \$3000 to Student Bursaries – students have 1 ½ years claim after being awarded, counsellors pick the students for bursaries
 - ii. \$1000 reserved for bus decal
 - iii. \$1000 for Provincials
 - iv. \$5000 Total towards 1 tourney, North Islands, Islands – per team
 - v. \$100/yr bank fees
 - vi. Applications/requests for back funds from teachers, Oct/Nov decisions made
4. DPAC Report (vacant position)
 - a. District Parent Advisory Committee representative to attend Monthly DPAC meetings and report back, currently vacant

Old Business:

1. PAC Executive. Roles and Responsibilities Reviewed. New Executive Selected:
 - a. Treasurer – Stephanie Smith
 - i. Nominated by Kari, seconded by Heather
 - b. President – John Macarenko
 - i. Nominated by Kari, seconded by Heather
 - c. DPAC – Kari Moon
 - i. Nominated by Stephanie, seconded by John
 - d. Vice President – Kari Moon
 - i. Nominated by Stephanie, seconded by John
 - e. Secretary – Heather Gordon
 - i. Nominated by Stephanie seconded by John

New Business:

1. PAC Funds Application Process

- a. Gaming Grant Application due within 90 days of year end (August 31, 2019)
 - i. Due by end of Nov. 2019, Tess prepared the beginnings of the grant application and reviewed then passed on to Stephanie to complete
- b. Funds provided on a per student basis through the Secretary Treasurer, Tess reviewed with Stephanie and provided the letter to the School Board to complete the request

Other Items:

- 1. Tour of newly renovated spaces
- 2. Timberline parents welcome to P.A.C meetings

Next Meeting Date: **Tuesday, Oct. 15, 7pm**